

Minutes
MAC/MLA Annual Business Meeting
Atlanta, GA
October 15, 2006

MAC/MLA Chair, Pat Hammond, called the meeting to order at 8:35 am.

Executive Board Members Present: Pat Hammond, Chair; Melanie Norton, Chair-Elect; Ann Duesing, Past-Chair; Deniz Ender, Secretary; Claire Meissner, Treasurer; Paula Raimondo, Chapter Council Representative; Julia Shaw-Kokot, Chapter Council Alternate.

Copies of the minutes and board and committee reports were distributed.

Claire Meissner made and Paula Raimondo seconded a motion to approve the minutes from the October 6, 2005 MAC/MLA Annual Business Meeting as submitted. Motion carried.

Chapter Reports

Chair Report:

Pat Hammond reported her activities for the year as follows: Appointed new members to standing committees as needed; facilitated planning for the 2006 joint annual meeting; prepared and submitted the Mid-year and Annual Reports to MLA; developed and posted the MAC 2005/2006 goals and objectives; submitted articles to each MAC Messages issue; facilitated the planning and execution of the MLA 2006 Diversity Symposium; call for mentors for first time MAC paper/poster presenters, identified a library for MAC Hurricane Katrina support and promoting electronic elections using Survey Monkey; appointed the MAC 2008 Annual Meeting Co-Chairs, Susan Arnold and Mary Frances Bodemuller; Appointed Dan Wilson as Chapter Benchmark Educator for October 2006 – October 2008 and acted as Board Liaison to the Honors and Awards Committee.

Treasurer's Report:

Claire Meissner reported that the MAC/MLA treasury balance from December 2004 was \$52,729.03 and the balance from December 2005 is \$48,073.31. Three factors contributed to the reduction in net worth: 1. annual meeting expenses in 2005 were more than the income. Acteva fees which board voted to subsidize amounted to \$1,852. This amount resulted in less income. 2. \$1,000 donated to Salvation Army for the Hurricane Katrina relief. 3. Expenses for the 2005 Annual Meeting \$2,005.60 is too high compared to 2004 when less than \$100 was spent for the 2005 annual meeting.

Chapter Council Report:

Julia Shaw-Kokot announced that Paula Raimondo will be the Chair of MLA Chapter Council in May 2007 and thanked Paula for her work as the MAC Chapter Council Alternate and Chapter Council Representative. Julia reported that she is responsible for the program titled Health Literacy: Revolution in Roles, session for the 2007 MLA

Annual Meeting in Philadelphia. This is Paula Raimondo's final MAC annual meeting in the capacity of Chapter Council Representative. As of the October 2006 MAC annual meeting, Julia Shaw-Kokot will be the Chapter Council Representative for MAC.

Benchmarking Chapter Educator:

Susan Nash Simpson reported that the MLA Benchmarking survey results were posted and communicated in an interactive format in fall 2005. An article promoting Benchmarking Interactive Reports was prepared for the January 2006 issue of MAC Messages. BCE Activity for 2005-2006 was minimal. Dan Wilson has been appointed as MAC's BCE for 2006 -2008.

Archivist:

Diane McKenzie reported that the MAC Finding Aid was finished by the Tompkins-McCaw Library Archives staff. Diane also announced that if anyone is interested in becoming Archivist for MAC should let Melanie Norton or herself know.

Janice Kelly made and Pat Thibodeau seconded a motion to approve and accept the Board reports as submitted. Motion carried.

Committee Reports

Communications Committee:

Megan von Isenburg reported that the new MAC website will be launched by the time of the annual meeting. Please send feedback to Megan von Isenburg at vonis001@mc.duke.edu . The Communications Committee is currently working on a directory of libraries in MAC region to be incorporated into new site.

The new MAC logo was approved at September 2005 Board Meeting. The new logo has been incorporated into the new MAC service recognition certificate. Special thanks to Bob Ladd for creating this lovely document. Electronic letterhead in MS Word will be stored, with the logo, in freely accessible area of new MAC site. *MAC Messages* will be published quarterly and the transition from bi-monthly to quarterly schedule was successful. Articles can be sent to Janice Mason at macmessages@gmail.com

Honors and Awards:

Gary Greenstein thanked board members for submitting names for the awards. The following individuals were selected as this year's winners: Paula Raimondo, MAC Librarian of the Year Award; Adam Glazer, Marguerite Abel Service Recognition Award; and Deniz Ender, One-Person Library Recognition Award.

Membership and Recruitment:

Shannon Jones announced that Robert James submitted his resignation as Chair of the MAC Membership and Recruitment Committee to Pat Hammond in July 2006. Shannon Jones, Chair-Elect, has assumed the Chair position. They are looking for a Chair-Elect for their committee. Shannon Jones reported that Amy Blevins, a new librarian at the William E. Laupus Health Sciences Library at East Carolina University has been selected

as the 2006 MAC Conference Scholar. Shannon also announced that they are looking for a membership database manager with knowledge of MS SQL or MySQL as well as knowledge of web application software such as ColdFusion or PHP.

Professional Development:

Rick Peterson reported for Dale Prince. 9 Classes were offered at the annual meeting.

Strategic Planning:

Melanie Norton reported that new policies and procedures were implemented based on last years work and approved by the MAC members. MAC ByLaws Amendments passed with total approval by all voters. This was the first year, MAC held office elections electronically using Survey Monkey. The Chair Elect of MAC became the Strategic Planning Committee Chair.

2006 Joint Annual Meeting:

Melanie Norton, Co-Chair of the Program Committee thanked everyone on her committee for their hard work. 100 MAC members and 160 Southern Chapter members attended the meeting. 39 posters and 32 papers have been accepted for this meeting. Round Tables are coordinated by Julia Shaw-Kokot. As of September 1, 2006 28 people registered for the Hospital Luncheon. There are over 30 exhibitors for the conference. The meeting web site was maintained by a team led by Roger Russell.

2007 Annual Meeting:

The planning committee co-chaired by Terri Ottosen and Dale Prince, worked with Group To Go to secure a location for the meeting and settled with Marriott Inner Harbor at Camden Yards since the first choice Marriott Waterfront was not flexible in regard to room nights on the preceding and following the meeting. Marriott Inner Harbor at Camden is closer to University of Maryland's Health Sciences and Human Services Library, where computer-based CE classes will be held.

Teresa Knott made and Pat Thibodeau seconded a motion to approve and accept committee reports as submitted. Motion carried.

Old Business

Hurricane Katrina Report:

Pat Hammond presented a donation of \$1,000 to Gunter Library located at the Gulf Coast Research Laboratory in Ocean Springs, Mississippi. This will be the second donation made by MAC towards Hurricane Katrina that was approved at the September 2005 board meeting.

MAC Archives Project:

Pat announced that two librarians from the Tompkins-McCaw Library (TML), VCU Libraries spearheaded the creation and collection of the MAC Archives. This project began in 2000 and reached a milestone this year with the completion of the finding aid. At the September Board meeting in Richmond, the Board honored Jodi Koste, the Special Collections Librarian at TML. Pat presented John D. Jones, now at the Calder Library at

the University of Miami, with a certificate of appreciation for his role in establishing the MAC Archives collection.

New Business

Call for Committee Members:

Pat invited MAC members to participate in committee work.

Nominating Committee:

Ann Duesing reported that Survey Monkey was used to conduct surveys. Newly elected officers are: Andrea Horn, Chair Elect; Julia Shaw-Kokot, MLA Chapter Council Representative; Jonathan Lord, MLA Chapter Council Representative Alternate. The MAC Nominee to the MLA Nominating Committee is Barbara Wright.

2008 Annual Meeting:

Susan Arnold announced that the 2008 MAC Annual meeting will be held in Morgantown, West Virginia. She also reported that she and Mary Francis Bodemuller will co-chair the 2008 annual meeting committee. Susan asked MAC members to contact herself or Melanie if they are interested to assist with planning for the 2008 Annual Meeting.

Research Committee Interest:

Pat asked that members interested in working on establishing a Research Committee contact Melanie Norton or herself. A possible project would be awarding prizes for research posters and papers at the annual meeting.

Call for the 2007 MAC Annual Meeting:

The next annual meeting will be held in Baltimore, MD on October 9-12, 2007. Members of the planning committee issued an entertaining invitation portraying a theme taken from the Baltimore tradition of bee-hived women who call everyone "Hon."

Pat announced the door prize winner. The one-year membership to MLA was presented to Melissa Nasea.

Julia Shaw-Kokot made and Ann Duesing seconded a motion to end the business meeting. Meeting was adjourned at 9:25 am.

Respectfully submitted,

Deniz Ender, MAC Secretary