

Fees Payment Task Force Report

October 15, 2004

Task Force members:

Jane Borland, Chair
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Charge: To investigate methods that would allow MAC members to use credit cards for paying their dues and registration fees.

Information gathered by Ann Sasser Evans, the previous MAC Treasurer, and Jane Borland, current MAC Treasurer, was sent via e-mail to the Task Force members. This included information about PayPal and two credit authorization services, National Processing Company (NPC) and NOVA Information Systems.

Before any discussion of these materials was begun, Lynn Eades alerted the Task Force members and the MAC Board that she had been contacted by Acteva, a company that offers online registration services. Lynn took the lead in investigating Acteva and arranged for a web seminar (webinar). The webinar was held on June 30 and was attended by several Task Force members, MAC Board members, and members of the 2004 Local Arrangements Committee. Lina Davis at Acteva has been our contact person.

Following the web presentation, a lively e-mail discussion was held by all interested parties. Ultimately, the decision was made (unanimously) to use Acteva for online registration for MAC's 2004 annual meeting.

This is to be considered a trial of Acteva's services. There will be some expense to MAC, but we will plan to use some of our profits from the 2003 Quint meeting to cover these costs. A copy of Acteva's fee schedule is attached to this report. A thorough evaluation of the process will take place following the October meeting.

When the results of the evaluation have been tabulated and studied, a determination will be made as to whether we will continue to use Acteva for online meeting registration and whether we will consider having Acteva handle our membership and dues as well. Additionally, at the time these items are considered, the Board and Task Force will ascertain whether any of the costs will be passed on to the membership, either as increased annual dues, increased annual meeting registration fees, or both.

The Fees Payment Task Force will remain operational until our work has been completed and a final report has been written.

Respectfully submitted,

Jane Borland
Fees Payment Task Force Chair and MAC Treasurer